

Khandesh Education Society's
Pratap College, Amalner
An Autonomous College affiliated to KBCNMU, Jalgaon

Establishment: 20th June, 1945 (Celebrating 80 Years of Long Journey)

NAAC Reaccredited 3rd Cycle 'A+' Grade with CGPA 3.52

UGC honoured "College with Potential for Excellence (CPE)"
(Phase I & Phase II)

RUSA Funded & DST – FIST Assisted College

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Information Brochure

Offline Centralized Admission Procedure (CAP)

For Admission to

First Year - M.A./M.Sc./M.Com.

For the Academic Year 2025-26

Duration: Two Years / Four Semester

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1. Introduction

The **Khandesh Education Society's Pratap College, Amalner (Autonomous)** was established in the year, 1945, to establish and promote facilities for advanced and applied education in khandesh region of North Maharashtra. In the area of higher education, **Pratap College, Amalner** has achieved a distinctive place during the period of last 80 years. College is re-accredited and awarded 'A⁺' grade (3rd Cycle) by National Assessment and Accreditation Council (NAAC), Bangalore in 2017.

The college offers various innovative academic programmes in the faculties of Science, Commerce and Management, Humanities Studies ensuring bright career prospects and opportunities in the academics and industries. It is a matter of pride that 5 Schools in the college campus have established themselves as centers of academic excellence over the years. The college offers various Graduate, Postgraduate, M.Phil. and Doctoral (Ph.D.) programmes. The schools are well equipped with modern laboratories. Most of the courses are industry oriented and students are getting jobs in appropriate fields.

The college campus is spread over 33 acres of land on a rail track side, 1 km away from the city of Amalner. Beautifully designed spacious buildings have been constructed to serve academic, administrative, and residential purposes. More than 1000 trees have been planted to conserve the natural beauty and environment of the campus.

College also facilitates various Govt. scholarships and fellowships to meritorious, eligible and financially deprived students such as Financial Assistance to Economically Backward Students, Scholarship / Freeship to SC, OBC, NT, SBC students from Govt. Of Maharashtra, Post-Matric Scholarship, Shreemant Pratap Sheth (funded by RUSA) Scholarship, Minority Scholarship. Scholarship / Freeship to ST students sponsored by Ekatmik Adivasi Vikas Vibhag, Karmaveer Bhaurao Patil Earn-and -Learn Scheme. Furthermore, various Workshops and Student Development Programs such as Cultural Workshops, Bravery Workshop, Yuvati Sabha, etc. are also periodically organized for overall development. The College also has a dedicated Central Training and Placement Cell that caters to the campus placement opportunities of students colleges. Additionally, a YCMOU study center is also located in the in the college campus that provides students an opportunity to pursue various certificate, diploma, bachelors, and post-graduate distance learning courses in addition to regular enrolled courses simultaneously.

2. Definitions

- a) "Application Form" means prescribed form filled up offline by the candidate for admission;
- b) "CAP Seats" means the seats filled in through the centralized admission process (CAP) carried out by the college.
- c) "Courses" means the M.Sc./M.A./M.Com. courses.
- d) "Eligible Candidates" means the candidates who are eligible for different courses as notified by the College/University/Government.
- e) CAP Registration Counter means a Centre where the facilities like verification of documents and grievances, etc., are provided.

- f) “Home University (HU)” means the Kavayitri Bahinabai Chaudhari North Maharashtra University”.
- g) “OHU” means the area Outside Home University area.
- h) “HSC” means the Higher Secondary School Certificate (Standard XII) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized board.
- i) “SSC” means the Secondary School Certificate (Standard X) examination conducted by Maharashtra State Board of Secondary and Higher Secondary Education or its equivalent certificate awarded by a recognized board.

3. Implementation of National Education Policy-2020

The **Khandesh Education Society’s Pratap College, Amalner (Autonomous)** will be implementing the National Education Policy 2020 with effect from academic year 2023-24 for Post Graduate Courses. The curricula and structure of M.Sc./M.A./M.Com. courses will be changed in the line of the structure and features of NEP-2020.

- (i) **Restructured syllabi:** The newly designed curricula will be available on the college website. The main features of the new structure of Post Graduate courses are the division of core subjects into Discipline Specific Core Subjects (DSC) and Discipline Specific Elective Course (DSE).
- (ii) **Emphasis on job-oriented training:** The new structure offers on Job Training (Internship/Apprenticeship), course on Research Methodology and Research Project.

4. Sanctioned intake for various courses

The sanctioned intake for first year M.Sc./M.A. /M.Com. courses shall be as per the affiliation and approval given by the university.

Sr. No.	Name of School	Courses Offered	Intake Capacity
1	School of Chemical Sciences	M.Sc. (Inorganic Chemistry)	30 (Granted)
		M.Sc. (Organic Chemistry)	20 (Non-Grant)
2	School of Physical Sciences	M.Sc. (Physics)	28 (Granted)
3	School of Mathematical and computational Sciences	M.Sc. (Mathematics)	20 (Non-Grant)
		M.Sc. (Statistics)	20 (Non-Grant)
		M.Sc. (Computer Science)	20 (Non-Grant)
4	School of Life Sciences	M.Sc. (Microbiology)	20 (Non-Grant)
		M.Sc. (Botany)	15 (Non-Grant)
		M.Sc. (Zoology)	15 (Non-Grant)
5	School of Earth Sciences	M.A.(Geography)	30 (Granted) and 15 (Non-Grant)

6	School of Languages	M.A.(Marathi)	60 (Granted) and 60 (Non-grant)
		M.A.(Hindi)	60 (Granted)
		M.A.(English)	60 (Granted) and 60 (Non-grant)
7	School of Social Sciences	M.A.(History)	60 (Granted)
		M.A.(Political Science)	60 (Granted) and 60 (Non-grant)
		M.A.(Economics)	60 (Granted)
8	School of Commerce and Management	M.Com.	60 (Granted) and 120 (Non-grant)

5. Allocation of seats

The percentage of allocation of seats for various types of candidates in the Home University (HU), Other than Home University (OHU), Institutional (Management) Quota, and Industry Sponsored Seats is as follows:

(a) Granted courses

Candidates graduated from KBC North Maharashtra University: 90%

Candidates graduated from other universities: 10%

(b) Non -Granted courses

Candidates graduated from KBC North Maharashtra University: 70%

Candidates graduated from other universities: 10%

Seats to be allotted through management quota: 20%

Industry sponsored seats: one (01) seat for first ten (10) intake capacity subject to maximum two per course.

6. Admission procedure for industry sponsored candidates:

- 1) For application under industry sponsored quota, it is mandatory to fill Centralized Admission Procedure (CAP) application form.
- 2) After the CAP rounds, candidates with industry sponsorship may apply to college under the industry sponsored quota with a letter of sponsorship from the industry.
- 3) Admission under industry sponsored quota will be done purely on the basis of merit list prepared separately by the college.

7. Reservations

All the reservations given below shall be applicable to candidates belonging to Maharashtra state only subject to the fulfilment of the eligibility criteria specified by respective authorities from time to time.

- a) Reservation for backward class category candidates: The percentage of seats reserved for candidates of backward class categories belonging to Maharashtra state is as given below. The percentage of reservation is the percentages of the seats available for Maharashtra candidates, coming under the CAP. Backward class candidates shall claim the category to which they belong to at the time of submission of application form for CAP.

Sr. No.	Category of Reservation	% of Seats Reserved
1	Scheduled Castes and Schedule Caste converts to Buddhism(SC)	13.0 %
2	Schedule Tribes (ST)	7.0%
3	Vimukta Jati (VJ)/ DeNotified Tribes (DT) (NT-A)	3.0%
4	Nomadic Tribes 1 (NT-B)	2.5%
5	Nomadic Tribes 2 (NT-C)	3.5%
6	Nomadic Tribes 3 (NT-D)	2.0%
7	Other Backward Classes (OBC)	19.0%
8	Socially and Educationally Backward Class (SEBC)	10.0%
9	Economical Weaker Section (EWS)	10.0%

- b) Reservation for wards of defence service personnel: Five percent (5%) seats out of total sanctioned intake capacity of college as a whole separately, subject to a maximum of one (01) seat shall be reserved for wards of ex- service personnel who are from Maharashtra state.
- c) Reservation for persons with disability candidates: Five percent (5%) seats of total sanctioned intake capacity of colleges as a whole separately, subject to a maximum of one (01) seat in shall be reserved for candidates with disability.
The allotment of seats reserved for the candidates with disability shall be done on the basis of merit. The candidates claiming reservation under this category shall submit the Physical Disability certificates.
Note: -Candidates with disability should note that on admission to degree course they will not be given any exemptions or additional facility in academic activities other than those which may be provided by the university.
- d) If the reservation quota remains vacant then 2% seats of total intake capacity of college as a whole separately will be offered to SBC category.
- e) Reservation for EWS (Economical Weaker Section) Candidate: As per the provisions in Government Resolution No. राआधो-4019/ह. ढ. 31/16-अ, dated 12th February 2019, 10% seats shall be reserved for EWS candidates. These seats shall be filled by the Competent Authority through CAP as per the policies of the Government declared from time to time.
- f) If sufficient candidates from Kavayitri Bahinabai Chaudhari North Maharashtra University area are not available for admission for various post graduate courses, candidates from other universities will be considered. Similarly, if candidates from other universities are not available for admission, the candidates from Kavayitri Bahinabai Chaudhari North Maharashtra University will be considered for admission. There will be separate merit list for other university students.
- g) Any change from Government side in terms of reservation before the commencement of CAP Round -I will be taken under consideration.
- h) Candidate once admitted through industry sponsored quota will not be allowed to shift to general quota under any circumstances.

8. Eligibility criteria

General criteria:

A candidate is eligible for admission to the post graduate courses offered by various schools/affiliated colleges of the university if he/she has secured at least 50% (or equivalent CGPA) marks at graduation (45% marks for backward class i.e.SC/ST/DT/NT/OBC/SBC category candidates from Maharashtra state).

Specific Criteria:

The specific eligibility criteria in addition to above general criteria for the admission to various post-graduate courses is as follows:

Sr. No.	Course	Specific Eligibility
1	M.Sc. (Inorganic Chemistry)	B.Sc. (Chemistry)
2	M.Sc. (Organic Chemistry)	B.Sc. (Chemistry)
3	M.Sc. (Physics)	B.Sc. (Physics)
4	M.Sc. (Mathematics)	B.Sc. (Mathematics) or B.Sc. in any other subject with Mathematics at S.Y.B.Sc. level with minimum 50% marks/CGPA in Mathematics. Preference will be given to B.Sc. (Mathematics)
5	M.Sc. (Statistics)	B.Sc. (Statistics)
6	M.Sc. (Computer Science)	B.Sc. (Computer Science)
7	M.Sc. (Microbiology)	B.Sc. (Microbiology)
8	M.Sc. (Botany)	B.Sc. (Botany)
9	M.Sc. (Zoology)	B.Sc. (Zoology)
10	M.A.(Geography)	B.A. .(Geography)
11	M.A.(Marathi)	B.A.(Marathi)
12	M.A.(Hindi)	B.A.(Hindi)
13	M.A.(English)	B.A.(English)
14	M.A.(History)	B.A.(History)
15	M.A.(Political Science)	B.A.(Political Science)
16	M.A.(Economics)	B.A.(Economics)
17	M.Com.	B.Com.

9. Preparation of merit list

9.1 Assignment of merit number: - All the eligible candidates who have submitted application form on or before the last date specified for the submission and verified and confirmed their application form at the college shall be assigned a token number. The merit list shall be prepared on the basis of score obtained at qualifying examination and the specific eligibility mentioned above.

9.2 Change of marks due to verification: - If the marks in the qualifying examination are modified due to verification/redressal and the same is duly certified by the concerned competent authority, the same shall be reported to the competent authority for admission through CAP or its designated representatives immediately. However, the effect of such change will be taken into consideration only for the subsequent round(s) of admission.

9.3 Method of calculating marks at qualifying examination for deciding eligibility: -

- (a) The group wise or subject wise separate general merit list for Home University and other than home university for eligible candidates will be generated on the basis of their performance at the graduation as per eligibility criteria.
- (b) The marks/CGPA obtained by the candidate in principal subject at second and third year of graduation will be considered while preparing merit list. The marks/CGPA will be converted to 7 Point CGPA Scale.
- (c) The tie cases of the candidates will be resolved as:
 - i. On the basis of total marks/CGPA of second year at graduate level,
 - ii. On the basis of first year marks/CGPA,
 - iii. On the basis of marks obtained at H.S.C. and finally
 - iv. On the basis of date of birth of the candidate.

10. Centralized Admission Process (CAP)

The stages of CAP shall be as stated below:

- (a) Display or publishing of information brochure. The information brochure shall be published on the website of the college.
- (b) List of courses and eligibility for offline application: Candidate is required to apply offline separately for the below mentioned group of courses.

Offline Application for Course	Eligibility
M.Sc. (Inorganic Chemistry)	B.Sc. (Chemistry)
M.Sc. (Organic Chemistry)	B.Sc. (Chemistry)
M.Sc. (Microbiology)	B.Sc. (Microbiology)
M.Sc. (Physics)	B.Sc. (Physics)
M.Sc. (Mathematics)	B.Sc. (Mathematics)
M.Sc. (Statistics)	B.Sc. (Statistics)
M.Sc. (Computer Science)	B.Sc. (Computer Science)
M.Sc. (Botany)	B.Sc. (Botany)
M.Sc. (Zoology)	B.Sc. (Zoology)
M.Com.	B.Com.
M.A./ M.Sc. (Geography)	B.A. (Geography)

- (c) Filling offline application form by candidate for participation in the Centralized Admission Process:
 - i. **All the aspiring candidates shall fill in the offline Registration form for M.Sc. (Organic Chemistry, Microbiology, Computer Science, and M.Com. Admissions available at the CAP Registration counter. Admission for all other M.A. courses will be based on First-come-First Serve basis by direct admission procedure without any registration and merit list.**
 - ii. The candidate should read the information brochure carefully.
 - iii. Registration fee for the Centralized Admission Process is Rs. 100/- payable and is the same for all students.
 - iv. The candidate should submit offline application form as per the notified schedule for respective admission.
 - v. After filling the information and submission of application form, he/she shall verify the data filled at college and correct it if required.
 - vi. The application form and documents submitted will be **verified** by the college.

- vii. After verification, CAP registration counter will issue the Token.
- (d) Display of provisional merit No., submission of grievances, if any, and display of final merit No. offline.
- Provisional merit list of eligible candidates will be displayed on the college website and on college notice board.
 - For discrepancy if any, in the provisional merit list candidates must submit the grievances **offline** along with required document at CAP registration counter within the specified grievance period given in the schedule.
 - No document shall be accepted to substantiate the claim made in application after scheduled dates.
 - Final merit list will be displayed on the college website and on college notice board.
- Note:** - The merit list gives relative position of the candidate and it does not guarantee admission to any course.
- (e) Display of available category wise seats (seat matrix) for CAP round(s)
- The college shall publish the information about courses offered, sanctioned intake and number of seats available for each category before the commencement of each CAP round(s).
- Display of provisional allotment of CAP Round indicating allotted Course.
 - Reporting and accepting the offered seat (confirmation of admission) as per the allotment of the CAP Round I, II and III by the candidate.

11. Course wise fees structure (first year)

Sr. No.	Name of Course	Tuition Fees	Other Fees	Total Fee
1	2	3	4	5
i.	M.Sc. (Inorganic Chemistry)	1000	5690	6690
ii.	M.Sc. (Organic Chemistry)	15000	10690	25690
iii.	M.Sc. (Physics)	1000	5690	6690
iv.	M.Sc. (Mathematics)	15000	5690	20690
v.	M.Sc. (Statistics)	15000	5690	20690
vi.	M.Sc. (Computer Science)	15000	13690	28690
vii.	M.Sc. (Microbiology)	15000	13690	28690
viii.	M.Sc. (Botany)	15000	7690	22690
ix.	M.Sc. (Zoology)	15000	7690	22690
x.	M.A.(Geography) Grantable	1000	5690	6690
xi.	M.A.(Geography) Non-Grant	10800	7690	18490
xii.	M.A.(Marathi) Grantable	1000	2440	3440
xiii.	M.A.(Marathi) Non-Grant	5000	2440	7440
xiv.	M.A.(Hindi)	1000	2440	3440
xv.	M.A.(English) Grantable	1000	2440	3440
xvi.	M.A.(English) Non-Grant	5000	2440	7440
xvii.	M.A.(History)	1000	2440	3440
xviii.	M.A.(Political Science) Grantable	1000	2440	3440
xix.	M.A.(Political Science) Non-Grant	5000	2440	7440
xx.	M.A.(Economics)	1000	2440	3440
xxi.	M.Com.(Grantable)	1000	2790	3790
xxii.	M.Com.(Non- Grant)	4000	2940	6940

Note: -

1. All open category students will have to pay total fees as prescribed in above table (column-5).
2. All reserved category students will have to pay only other fees as prescribed in above table (column-4) at the time of admission.
3. For industry sponsored seats (wherever applicable), the fees will be Rs. 40,000/- per year in addition to regular fees of the respective course.
4. Any changes from Government in terms of scholarship from time to time will be applicable to various courses and reservation categories.

12. Allotment of seats by CAP round – I, II and III

- (a) All the CAP rounds (CAP round-I, II and III) shall be conducted by college admission committee.
- (b) If the seat remains vacant due to non-allotment and non-reporting for admission, such seat will be considered for allotment in subsequent round.

13. General Provisions

- (a) The allotment list displayed at college office and on official telegram group /on website will show the provisional allotment offered to the candidates. No personal communication or allotment letters in this regard shall be issued to the candidates.
- (b) Allotted seat will be cancelled if at any time, if any of the documents or certificates is found to be invalid or fraudulent and/or the candidate does not meet the eligibility norms.

14. Admissions in institutional (management) quota

The Principal of the college shall carry out the admissions for these seats in the following manner. -

- (a) Admissions shall be made in a transparent manner and strictly as per the merit of the candidates who have applied for CAP.
- (b) Application for institutional (management) quota should begin after completion of CAP rounds.
- (c) Aspiring candidates fulfilling the eligibility criteria as notified by the autonomous college, from time to time, shall apply to the Principal of the college for admission.
- (d) College may give admission to the applicants on the basis of their merit derived from merit list declared.
- (e) The college shall prepare and display the merit lists of the candidates to be filled in at the institute on the notice board and shall publish the same on the website of the college.

15. Institution level round

If the seats remain vacant after all CAP rounds, the said seats shall be filled in by the institution through institution level round.

16. Refund of fees after cancellation of admission

- (a) The candidate shall apply for cancellation and submit signed copy of application for cancellation of admission to the college.
- (b) After receiving admission cancellation request from the candidate, the college shall cancel the admission.
- (c) No candidate will be allowed to cancel his/her admission without paying complete fees of the course for which he/she got admitted.

- (d) The candidate cancelling his/her admission within a period of seven days from the date of his/her admission, deduction to the tune of 10% of total amount of tuition fee plus Rs. 500/- will be made towards administrative processing charges.
- (e) The candidate cancelling his/her admission within a period of 30 days from the date of his/her admission, deduction to the tune of 25% of total amount of tuition fee plus Rs. 500/- will be made towards administrative processing charges.
- (f) The candidate cancelling his/her admission after the period of 30 days from the date of his/her admission, refund towards any kind of fees will not be made.
- (g) No refund will be made to any candidate admitted through industry sponsored quota.

17. CAP Registration Counter

Pratap College, Amalner (Autonomous): Contact Person-

Prof. V. C. Badgujar: 9890197581	Prof. R. S. Suralkar: 9960362654
Prof. K. M. Gavit: 8275926828	Prof. K. N Suryawanshi: 9028896044
Mr. A. P. Satote: 8625913131	Mr. Vinod Kothawade : 9423978454
Mr. Nitin Rajput: 9623087164	Mr. Rohit Thakur: 9822020989

18. Documents to be submitted along with “Application Form” for Document Verification at CAP Registration Counter

The candidates are required to submit scanned copies of original certificates/documents in support of their claim at the time of filling up of application form for admission for the scrutiny and verification at designated CAP Registration Counter.

Sr. No.	Type of Candidate	Photocopies (Xerox copies) of original documents for CAP Round
1	All candidates	1. H.S.C. mark sheet. 2. Third Year B.Sc. Marksheet. 3. Second Year B.Sc. Marksheet 4. First Year B.Sc. Marksheet 5. Transfer Certificate 6. ABC ID
In addition to the above document's candidates are required to submit the following additional documents depending upon the category to which they belong.		
2	Backward class candidates belonging to S.C. / S.T.	1. Caste certificate* 2. Caste/Tribe validity certificate
3	Backward class candidates belonging to VJ/DT- NT(A)/NT(B) /NT(C) / NT(D) /O.B.C/SBC	1. Caste certificate* 2. Caste validity certificate 3. Non-creamy layer certificate valid up to 31 st March 2026*
4	Ex servicemen	1. Defence Service Personnel Certificate
5	Persons with disability candidates	1. Physical Disability Certificate
6	Economical Weaker Section (EWS)	Eligibility Certificate for Economically Weaker Section. The income limit of parents shall be as per the Govt. Norms declared from time to time.

Note: - Failure to submit the documents marked * at the time of filling application form will result in conversion of category to ‘Open’.
Candidates whose Marks /Result has change in Redressal /Verification should report to CAP registration counter for updating their merit list no.

19. Miscellaneous Provisions

Conduct and Discipline

- i. Failure of the candidate in making full and correct statements in the application form and/or suppression of any information and/or submission of false documents shall lead to disqualification of the candidate from the examination or at later stage during the admission process such candidate will be debarred from the entire selection process.
- ii. Any issue not dealt here-in above will be dealt with, when arising, fully and finally by College.

20. Hostel accommodation

Accommodation in the Boys/Girls hostel will be on merit basis. The admitted candidate should follow the admission schedule for hostel admission.

21. Schedule for offline M.Sc. (Organic Chemistry, Microbiology, Computer Science, and M.Com. Admissions

Sr.No.	Activity	Date
1	Registration of offline Application form by Candidate	12/06/2025 to 20/06/2025
2	Display of Provisional Merit list	21/06/2025
3	Submission of grievances at CAP Registration Counter	23/06/2025 & 24/06/2025
4	Display of Merit list for CAP round 1 st	25/06/2025
5	Confirmation of seats of CAP round 1 st	26/06/2025 & 27/06/2025
6	Display of Merit list for CAP round 2 nd	28/06/2025
7	Confirmation of seats of CAP round 2 nd	30/06/2025 & 01/07/2025
8	Display of Merit list for CAP Round 3 rd	02/07/2025
9	Confirmation of seats of CAP round 3 rd	03/07/2025 & 04/07/2025
10	Application for seats under industry sponsored quota	07/07/2025
11	Display of Merit list for industry sponsored quota	08/07/2025
12	Admission industry sponsored quota	09/07/2025 & 10/07/2025

Note:

- Admission for all other **M.A. courses (Marathi, Hindi, English, History, Geography, Political Science and Economics)** will be based on **First-come-First Serve** basis by direct admission procedure without any registration and merit list.
- Admission for **M.Sc. Inorganic Chemistry, Physics, Mathematics, Statistics, Botany, Zoology** and **M.Sc. Geography** courses will be based on **First-come-First Serve** basis by direct admission procedure without any registration and merit list.

**Principal,
Pratap College, Amalner**